**INDIANAPOLIS THRIVING SCHOOLS CHALLENGE**

**Certification with Project Funding Application 2018-2019**

***Applications will be accepted between***

***September 5 and October 5, 2018***

This application must be completed, either electronically or manually, and submitted via email to [thrivingschools@indy.gov](mailto:thrivingschools@indy.gov). Note that principal and champion signatures in Part 7 must be hand-signed and scanned to be submitted electronically. Upon submitting, look for a confirmation email, verifying that your application has been received. Be advised that if you do not receive a confirmation email, your application may not have been successfully submitted.

This application is only to be used by schools seeking certification with project funding for the creation of new sustainability projects. There is a separate application for schools only seeking certification based on their existing sustainability projects, found at [www.indythrivingschools.com/applications](http://www.indythrivingschools.com/applications).

A school is eligible to receive a Thriving Schools Certified, Excelling, or Masters designation if the school and/or students commit to creating the required amount of new sustainability projects and/or expand or improve upon existing projects. Schools may use a combination of existing and new projects to reach a higher level of certification. Reference the Qualifying Projects List for applicable projects. All other proposed projects must be approved prior to applying by emailing [thrivingschools@indy.gov](mailto:thrivingschools@indy.gov).

The project requirements for each designation are as follows:

a) Thriving Schools Certified - 2 total projects

b) Thriving Schools Excelling - 3 total projects

c) Thriving Schools Masters - 4 total projects

If you are applying for a combination of new and existing projects, please provide **photographic evidence or documentation** for each existing project. If submitting via email, please title each document and/or photograph according to the corresponding project number (i.e. “Project 1,” “Project 1.2”).

**Part 1. Basic Information**

School Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Mailing Address (if different from street address): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Enrolled: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Choose type of school:

❏ Public ❏ Charter ❏ Magnet ❏ Private ❏ Independent

Does your school serve 60% or more students receiving free and reduced priced meals?

* Yes
* No

Does your school have media release forms on file for all participating students: ❏ Yes ❏ No

Principal Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Champion Name(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Champion Title(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Champion Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Champion Phone Number(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Part 2. Current Sustainability Initiatives**

Provide a description (1,500-word max) of your school’s current efforts to reduce environmental impact and costs; improve student and staff health; and provide effective environmental and sustainability education. Please include detailed data on the impact of these efforts, such as when it was implemented, how much energy/waste it has saved, how many students have interacted with the project, etc. Near-estimates are welcome.

**Part 3. Champion(s) + Green Team**

Provide a brief summary of who your champion is, including what role and responsibilities they have at the school. Include a summary of your Green Team, including the format (i.e. class room group, multi-age student group), who will be leading it, how many students are involved, and what their involvement with this program will be.

**Part 4. Qualifying Projects**

Describe each of the projects you are proposing to implement, and/or existing projects you would like to improve upon or expand at your school (1,000 word max). Please organize each description by project number (i.e. Project 1, Project 2, Project 3, Project 4). Share any plans you have these projects, including if and how each of them will be used to serve educational purposes and how your school plans to sustain them upon completion. If you are using a combination of existing sustainability initiatives and new proposed projects, this is where you can share which qualifying existing projects you’ll be using. If you’re unsure if an existing project qualifies, reach out to us at [thrivingschools@indy.gov](mailto:thrivingschools@indy.gov)

**Part 5. Project Budgets**

Outline a budget for **each** of the projects you are proposing to implement (750-word max). Detail each expense as much as possible, including but not limited to necessary materials, services, labor, and ongoing maintenance.

**Part 6. Implementation Timeline**

Outline a timeline for completing the proposed projects by July 1, 2019 (500-word max). If you believe you will be unable to complete your project(s) by July 1, 2019, please provide an explanation as to why. Please include an estimate of hours being dedicated to each project by school champion(s).

**Part 7. Signed Agreements**

**Monthly Progress Reports**

Schools receiving funding hereby agree to report the progress of their sustainability projects to the City of Indianapolis Office of Sustainability once per month by filling out a provided online form. Selected schools agree to produce a final report of the sustainability project detailing their overall experience, outcomes, and impact (i.e. number of students engaged/interacted with project, impact to community, amount of energy saving, amount of waste diverted, etc.). Additionally, schools receiving project funding understand they may be asked to participate in a brief video highlighting the success of their projects.

Principal Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_

Champion Signature(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Certification of Fund Use**

School Champions hereby certify that all funds will be spent in accordance with their provided budget and used within the timeline of project implementation. Receipts for expenses must be submitted upon request from the City of Indianapolis Office of Sustainability.

Principal Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Champion Signature(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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